



clerk@cliftoncampvillewiththorpeconstantineparishcouncil.gov.uk

www.cliftoncampvillewiththorpeconstantineparishcouncil.gov.uk

Minutes of Meeting of Council held at 7:00pm on Tuesday 29 June 2026 at Clifton Campville Village Hall

Attendees: P. Bennion (Chair). Councillors: A.Amsden, P.Bostock, E.Leedham, A.Tongue.

Public Open Forum.

Members of the public are invited to address the Council on any issue over which it has power, for up to 5 minutes each. The period of time designated for public participation at the meeting in accordance with the Standing Orders shall not exceed ten (10) minutes, unless otherwise directed by the Chair of the meeting.

26/001 To Receive Apologies and Record any Absences

R. Leedham, R. Nicholls.

26/002 Financial and Governance Matters

To approve the Annual Governance and Accountability Return 2025/26 as follows:

- i. Annual bank reconciliation was received.
- ii. Annual Internal Audit Report was received (copy attached for reference to these minutes). Councillors discussed the recommendations and noted that all have either been addressed or are in the process of being resolved. It was noted that the instability of having a Clerk and access to IT systems has had an impact and it was unfortunate that these mitigating circumstances were not reflected in the report.
- iii. Annual Governance Statement was approved and signed.
- iv. Accounting Statement was approved and signed.
- v. The commencement date for the Exercise of Public Rights was agreed as being 1 July to 11 August 2026.

The Clerk received the following information with a request for its inclusion in the minutes.

'The Parish council has worked hard as a united team to uphold the required function and operating protocols, within a difficult year with no permanent Clerk for almost half of the year. This included re-evaluating the Standing Orders to adopt the 2025 NALC recommendations, reviewing all policies which were out of date (all of which were minuted and ratified at a formal meeting), maintaining correct financial operating procedures (including setting precept), advertising all meetings within the required time frame, and minuting all meetings. These minutes were available electronically upon request, and in paper form, but unfortunately, due to difficulties accessing our website, we were unable to post these online. We accept the finding of

the audit recommendations, and since the recruitment of a new experienced Clerk just 4 weeks ago, we have a new website, and are currently working towards gov.uk email addresses'.

D Cox

Deb Cox, Clerk to Council. 2 July 2026.

Recording of Parish Council Meetings.

It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public, as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting (The Openness of Local Government Bodies Regulations 2014).