

# **Clifton Campville and Thorpe Constantine Parish Council**

## **Minutes of Meeting held at Clifton Campville Village Hall on Tuesday 2nd December 2025**

### **1. Present:**

Cllr P Bennion Chair, Cllr A Tongue, Vice Chair & Minutes, Cllr E Leedham,  
Cllr P Bostock, Cllr A Amsden, Cllr R Nichols

### **2. Apologies:**

Cllr R Leedham

### **3. Declaration of Interest:**

Cllr E Leedham & Cllr R Leedham re Planning Application Bandland Farm

### **3. Members of the Public**

1 member of the public present.

#### **3. 1 Public Contribution**

No public contribution,

### **4. Minutes of Previous Meeting.**

#### **4.1 Approved and signed by Chairman, Cllr Bennion.**

Note: There may be a delay of uploading a copy of minutes and agendas to the Parish Council Website, due to the vacancy of clerk. This will be rectified as soon as is possible.

#### **4.2 Matters Arising:**

##### **4.2.1 Mobile Phone Coverage, defer to next meeting.**

### **5. Planning Application Bandland Farm, Clifton Campville,**

#### **Change of use of land to create a dog walking field.**

**No objections.** Action: Cllr R Nichols to confirm in writing to LDC Planning Department.

Note: Cllr E Leedham declared an interest and retired from the room for the duration of the discussion.

**6. Possible or proposed future developments within the parish and neighbouring parishes outside of LDC.**

- 6.1** Parish Council to create own maps of proposed sites/developments.  
Action Cllr Nichols
- 6.2** Cllr Bennion to make contact with other stakeholders, and co-ordinate a future meeting.
- 6.3** It was agreed that this is to become a standing agenda item for every future meeting.

**7. Adoption of policies, standing order and risk register.**

**7.1 Data Protection Privacy Notice**

Proposed by Cllr Nichols Seconded by Cllr Amsden

**7.2 Health & Safety Policy**

Proposed by Cllr Bostock Seconded by Cllr Bennion

**7.3 Sickness Policy**

Proposed by Cllr Tongue Seconded by Cllr E Leedham

**7.4 Equality and Diversity Policy**

Proposed by Cllr Amsden Seconded by Cllr Bennion

**7.5 Code of Conduct Policy**

Proposed by Cllr E Leedham Seconded by Cllr R Nichols

**7.6 Council's Disciplinary Policy**

Proposed by Cllr Bennion Seconded by Cllr Nichols

**7.7 Dignity at Work Policy**

Proposed by Cllr Bostock Seconded by Cllr Tongue

**7.8 Standing Orders (revised version 6.12.25)**

Proposed Cllr Nichols Seconded Cllr Bennion

All the above to be posted on website as soon as practically possible.

**8. Councillor Reports:** Deferred to next meeting.

## **9. Vacancy of Clerk/Responsible Finance Officer.**

- 9.1** Interviews conducted by Cllr Bennion, Cllr Bostock and Cllr Tongue. Feedback and discussion on candidates interviewed, and a group decision made to offer to position.
- 9.2** Agreed Clerk/1RFO new contract.
- 9.3** Cllr Tongue to contact all candidates and inform them of the outcome. To take references for the successful candidate, and arrange training.

**Meeting closed at 9.00 pm.**

## **NEXT MEETING:**

- **TUESDAY 6<sup>th</sup> JANUARY 2026**

**TO BE HELD AT CLIFTON CAMPVILLE VILLAGE HALL.**